**LITTLE THURLOW PARISH COUNCIL**

You are summoned to attend a Virtual Meeting of the above on Tuesday 27th April 2021 at 7.00pm.

Members of the Public are welcome to join by supplying their email address to the Clerk but may not take place in the meeting itself.

**AGENDA**

1. To note **Apologies for Absence** (please advise the Clerk in advance if you are unable to attend).
2. **Declarations of Interest** in any items on the Agenda.
3. **To approve the draft Minutes of the Virtual Meeting held on 16th March 2021** **and the draft Minutes of the virtual extraordinary meeting held on 24th March 2021** (already circulated).
4. **Public Forum**.
5. **Reports**, to include:
* District Council
* No report from County Council due to Elections
1. **Progress Report**, to include:
* Walking & Cycling Route – W. Griffiths/A. Dickson
* 30 mph signs
* Flooding Temple End junction
* Quiet Lanes Initiative – J. Hale
* Wild Spaces Initiative – J. Hale
1. **Review of Internal Controls & Standing Orders**
* Internal controls and Risk Assessment – C. Lowe
* Standing Orders – W. Griffiths
* Financial standing Orders- C. Lowe
1. **Confirmation of appointment of Mandy Whitlock as Responsible Financial Officer**
2. **Confirmation of the eligibility for exemption from a Limited Assurance review for the year**

**of account ended 31/3/2021**

1. **Annual Parish Meeting**
2. **Finance**:
3. To receive up to date Financial Statement on the Treasurer’s Account.
4. Internet payments for approval:
* £143.47 to SALC re Membership Subscription 21/22
* £132.08 to Thurlow Sports Club re share Play Area Insurance

Iii Internet Payments to Note: Zoom £14.39

iv Receipt of Locality budget receipt from WSC of £200

1. **Correspondence**
2. **Councillors’ reports and items for future agendas**: each Councillor is requested to use this as an opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.
3. **Date of next meeting** – scheduled for 18th May 2021, (Annual Meeting).

 **Parish Clerk, 13th April 2021**